

KEY TO TRANSCRIPT GRADES AND SYMBOLS

Eastman School of Music · 26 Gibbs Street · Rochester, New York 14604
phone: (585) 274-1220 · email: registrar@esm.rochester.edu

To authenticate, all of the following security features must be present.

- Translucent globes will appear over the face AND back of the document when held toward a light source.
- Photocopying will expose the words "VOID" and "UNIVERSITY OF ROCHESTER."
- The paper includes fibers that will glow when exposed to UV light.
- If touched by fresh bleach, the paper will turn brown.

ACCREDITATION

The Eastman School of Music is accredited by the Middle States Association of Colleges and Secondary Schools and by the National Association of Schools of Music.

CALENDAR

Fall and Spring Semester System—usually 14 weeks of classes
Summer Session—usually 6 weeks of classes

COURSE NUMBERING SYSTEM

(PRIOR TO SEPTEMBER 1, 1960)

Number	Description
001-099	Undergraduate courses
100-199	Courses open to undergraduate and graduate students
200-299	Graduate courses

(SINCE SEPTEMBER 1, 1960)

Number	Description
001-099	Non-credit and Community Music School courses
100-199	Courses at Freshman/Sophomore level carrying no graduate credit unless noted
200-299	Upper-level courses carrying undergraduate or graduate credit according to the student's classification unless otherwise noted
300-399	Special undergraduate registrations
400-499	Graduate courses indicating study at the Master's level
500-599	Advanced graduate courses usually at the Doctoral level
800-999	Special graduate registrations
000	Applied Music Course: graduate or undergraduate credit conforming with level of student's degree program (old system)
130/160	Private music lesson at the undergraduate level 130=half-hour, 160=one hour
430/460	Private music lesson at the graduate level 430=half-hour, 460=one hour
430A/460A	Private music lesson at the graduate level for ACM, EMH, JCM, MUE, and PRL majors 430A=half-hour, 460A=one hour

Graduate Grades No Longer Used

(PRIOR TO SEPTEMBER 1974)

Grade	Description
A	Marked Excellence
B+	Good
B	Satisfactory
P	Barely Pass
E	Failure
S	Satisfactory
I	Assignments not complete

GRADES FOR GRADUATE STUDENTS

(SINCE FALL 1974)

Grade Point Averages are not computed for graduate students.

Grade	Description
A	Superior
A-	Excellent
B+	Very Good
B	Good
B-	Satisfactory
C	Poor
E	Failure
AU	Audit, no credit or grade awarded
DE	Withdrawal, course failure
I	Incomplete
N	No grade assigned
S	Satisfactory
W	Withdrawal, no penalty
XG	No grade reported

GRADES FOR UNDERGRADUATE STUDENTS

(SINCE FALL 1958)

Grade	Description	Quality Points
A	Excellent	4.0
A-		3.7
B+		3.3
B	Good	3.0
B-		2.7
C+		2.3
C	Fair	2.0
C-		1.7
D+		1.3
D	Poor	1.0
D-		0.7
E	Failure	0.0
AU	Audit, no credit or grade awarded	
DE	Withdrawal, course failure	
I	Incomplete	
N	No grade assigned	
S	Satisfactory	
W	Withdrawal, no penalty	
XG	No grade reported	

ACADEMIC HONORS FOR UNDERGRADUATE STUDENTS

- **DEAN'S/DIRECTOR'S LIST:** Earned semester GPA of 3.9 or above and completion of 16 or more credit hours (12 if senior year). At least 12 credits must have normal letter grades (A through E), with no "I" or "N" grades.
- **GRADUATION WITH DISTINCTION:** Includes the top 33% of the graduating class allocated as follows: top 3% with highest distinction, next 10% high distinction, and next 20% with distinction. To be eligible for distinction, a student must have completed at least 60 semester hours in residence and must show no "incompletes" on his or her record.

CURRENT AND CUMULATIVE DATA FOR UNDERGRADUATE STUDENTS

- **PERCENTILE RANK:** Indicates the student's standing within the class. Reflects the percentage of students with lower grade point averages.
- **HOURS IN GPA:** Hours used to compute undergraduate grade point average. Transfer credit, P/F, S/E courses are excluded.
- **HOURS EARNED:** All hours counted toward undergraduate degree.
- **GRADE POINT AVERAGE:** Computed by dividing the number of quality points by the number of hours in GPA.

SCHOOL CODES AND NAMES

Code	Name
1	The College: School of Arts & Sciences
4	The College: Hajim School of Engineering & Applied Sciences
2	Simon Business School
3	Warner School of Education
5	University College of Liberal & Applied Sciences (Prior to Fall 2013)
5	Eastman Institute for Oral Health (Fall 2013 and after)
6	Eastman School of Music
7	School of Medicine and Dentistry
8	School of Nursing

TRANSFER CREDIT

Only courses and credit accepted by the Eastman School of Music appear on this transcript.

REQUIRED NOTATIONS

Required notations of academic and nonacademic suspensions and expulsions will appear after the effective term.

VALIDATION

Transcript is official only when it bears the signature of the Registrar and the seal of the University. This paper has a blue colored background.

KEY TO TRANSCRIPT

Key to transcript codes at the Eastman School of Music can be found here: www.esm.rochester.edu/registrar/transcript-key/

REPEATED COURSE POLICY

Effective December 2015, the symbol "R" appears adjacent to the grade earned for each attempt when a course had been repeated. Only the last completed attempt counts toward the degree and is included in the grade point average.

GRADING

Historical Grading

- Prior to September 1958, each undergraduate grade carried one point less per hour.
- Beginning in September 1974, minus grades were added.
- Prior to 1980, in addition to the teacher's grade for the lesson work in applied music, a student may receive a roman numeral grade for performance in the Jury Examination, which must be taken to receive credit for the degree.
- C: Poor—not acceptable for degree credit (used through December 1985)

Grades No Longer Used

Grade	Description
CR	Credit for attendance
NC	No credit for attendance
F	Fail

Spring 2020 semester was disrupted by the public health pandemic caused by COVID-19. A satisfactory/fail grading basis (S/E for graduate students and P/F for undergraduate students) was instituted as a response to the pandemic. Students were permitted to use these grades to satisfy academic degree requirements for various University programs. For information on how these grades factored into individual school programs, please consult the appropriate school registrar.