

## Transcript Requests

### Description

[NSC Ordering Center](#)

[Track Transcript Orders](#)

[Apostille Requests](#)

[Central Registrar's Office - Transcript Information Page](#)

### Order Transcripts

Through a partnership with the National Student Clearinghouse (NSC), students and alumni can order both electronic and hard copy transcripts online through the [NSC Transcript Ordering Center](#).

- **When searching for schools, you must search for " University of Rochester – Eastman School of Music".**
- Electronic transcripts are securely delivered within one business day of completion of your order.
- Hard copy transcripts are sent within three to five business days after completion of your order.
- Students will need to provide either their URID or Social Security number to validate their request.
- Order updates will be sent to you via email and text messages (optional). You can also [track your transcript order online](#).
- Students will have the opportunity to upload any necessary attachments to be included with their transcript order.

**Please note:** Due to the automated nature of the electronic transcript service, the registrar's office will not be able to complete missing fields on attachments to be sent with e-transcripts. All fields must be complete prior to submission through the system.

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### NSC Link/Website Issues

If you are experiencing issues with ordering online, please check the [NSC system requirements page](#) to make sure your browser is compatible.

If you experience issues with the NSC site above, you can also go directly to the [National Student Clearing House website](#).

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**Date**

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